



Sunday, 30<sup>th</sup> August, 2020

Dear Parents,

Elite International School welcomes you all to the new academic year 2020-21 and we hope you all are safe and coping well with COVID-19 situations and challenges.

Following the decision by the Ministry of Education and Higher Education the academic year 2020-21 will commence from 1<sup>st</sup> of September 2020. This is not a conventional academic year and we appreciate your patience and understanding as we try to sensibly consider the guidelines of the Ministry of Education and get ready for the reopening of the school.

The Ministry of Education and Higher Education instructed all schools to follow a blended learning approach. Blended learning is an approach to education that combines online educational materials and digital resources with in-person teaching in the classroom. So, it is important to prepare a device (laptop/tablets) for your child.

Our teachers are receiving the necessary training to ensure that the teaching and learning processes are not jeopardized and that quality is maintained. As usual, we count on your cooperation and support to follow up with your kids and keep the communication open with teachers and administrators. Your feedback is important to us. It will help us adjust and shape the learning experiences to best meet the needs of our students.

We are looking forward to a productive partnership with you to ensure our students can achieve their highest potential. We recognize that in order to be successful in school, the students need support from both home and school. We know a strong partnership with you will make a great difference in your child's education.

We hereby update you on our plans for school reopening. The Ministry of Education and Higher Education has instructed us to welcome one third of our students on each day (30%). This means that all students will be distributed among 3 groups: **A, B, and C** and they will attend school according to a schedule. The section and the group of your child will be posted on our website [www.eliteintschool.com](http://www.eliteintschool.com) and parents will be notified via sms once it is published in our website.

The opening will include the orientation period: **1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> September 2020**. Students will come to school on one of those days – depending on their group - to get introduced to their teachers who will give them guidelines on physical safety (hygiene and physical distancing), emotional safety, and about the blended learning process.

Instructional days will start from **Sunday, 6<sup>th</sup> September 2020** as per the group schedule mentioned below and will continue until the end of the first semester or as instructed by the Ministry of Education and Higher Education.

Thank you for your understanding and cooperation.

Administration

## Question and Answers

### 1. On what day my child will come to the school during orientation period?

<b>Tuesday 1<sup>st</sup> September 2020</b>	<b>Wednesday 2<sup>nd</sup> September 2020</b>	<b>Thursday 3<sup>rd</sup> September 2020</b>
Group A	Group B	Group C

The school has ensured that siblings are included in the same group.

### 2. What will be the students schedule after orientation days?

Students will come to school on alternating days based on their selected group. The schedule of the first two weeks of school will be as follows:

#### **Week 1: 6<sup>th</sup> to 10<sup>th</sup> September 2020**

Sunday 6 <sup>th</sup> September 2020	Monday 7 <sup>th</sup> September 2020	Tuesday 8 <sup>th</sup> September 2020	Wednesday 9 <sup>th</sup> September 2020	Thursday 10 <sup>th</sup> September 2020
Group A	Group B	Group C	Group A	Group B

#### **Week 2: 13<sup>th</sup> to 17<sup>th</sup> September 2020**

Sunday 13 <sup>th</sup> September 2020	Monday 14 <sup>th</sup> September 2020	Tuesday 15 <sup>th</sup> September 2020	Wednesday 16 <sup>th</sup> September 2020	Thursday 17 <sup>th</sup> September 2020
Group C	Group A	Group B	Group C	Group A

### 3. What will students do when they are not in school?

Daily online class digital resources/lessons will be conducted via EIS web portal  
<http://3.17.113.80/PortalLogin.aspx> .

Students should log in to the EIS web portal using the credentials which will be provided by the school. Students will be able to communicate with their teachers through this portal and should submit the work assigned by the teachers.

### 4. Who is exempted from attending classes in school?

If a child or a member of his family who resides with him has a chronic disease, he/she will be exempted from attending school. In such cases, they should submit a medical report by Hamad Hospital.

**5. What if a parent chooses to keep the child at home on his scheduled day without a valid reason?**

The school's attendance policy will be applied, and it will be an unexcused absence.

**6- What about semester exams?**

As directed by the Ministry of Education, end of semester exam for grade 6 will be conducted in the school.

**7 - What are the school hours for students?**

Class	Timing	Dismissal time (parents must come to collect their child during this period)
Pre-School	7:00 am to 12:00 noon	12:00 noon to 12:10 pm
Pre-K		12:10 pm to 12:20 pm
K		12:20 pm to 12:30 pm
Grade 1 and 2	7:00 am to 12:30 pm	12:30 pm to 12:40 pm
Grade 3 and 4		12:40 pm to 12:50 pm
Grade 5 and 6		12:50 pm to 1:00 pm

**8- Will the students have morning assembly?**

Morning assemblies will be cancelled. All students in the morning should proceed directly to their classrooms. They are not allowed to gather in the playground.

The school gates will remain closed until 6:45 am. Students should not enter the campus before 6:45 am as there will be no supervision. We ask our parents to respect the school timing and arrange prompt drop off of their children so that they may not wait at the gate in the current situation.

Gate 1 (Main Gate): will remain open from 6:45 am until 7:00 A.M; hereafter, you will have to take the children through the small gate which will close at 7:15 A.M. After 7:15 AM access to the school gate will be sealed off, and you will have to go through the security. You will be requested to provide us with an I.D.

Continuous lateness will result in consequences as mentioned in the student's planner.

No students will be allowed to enter the school after 7:15 AM unless provided with a medical certificate or prior approval from the school administration.

Parents of children who are brought in late with prior approval from administration are requested to meet the reception and fill out and sign a late slip.

For a comfortable learning experience for our students, we request your cooperation in bringing your child on time.

## **9. Who are not allowed to enter the School?**

- All parents, staff, and visitors who fail to show their green Ehteraz Application
- Individuals with a temperature of 38 degrees °C and above
- Anyone with COVID-19 symptoms
- Anyone who has been in contact with an infected person
- Anyone who has been in contact with a suspect of COVID-19

We urge parents to inform the school of any COVID-19 case in the family.

## **10. Will there be recess?**

Eating and break time will take place in class. Students must bring their own food and water from home. Water dispensers will not be available for students as per the ministry's directions. Students will need to stay within their class and they will not be allowed to interact with students from other classes.

## **11- Do students have to attend school wearing masks?**

As per the regulations of the Ministry of Education, preschool to grade 6 students are not required to wear masks. It is optional for students to wear reusable cloth masks with the need to wash them daily.

## **12- Am I, as a parent, allowed on the school premises?**

Only one parent of pre-school students can drop off his/her kid to class. The parent should leave the class right after dropping the child. Parents of students from Pre- K to grade 6 are not allowed to enter the campus.

## **13- Are the above guidelines subject to change?**

The above measures are subject to constant review depending on the general circumstances and thus they are subject to change as per the Ministry's instructions.

## **14. Whom do I contact if I need further information?**

Administration Office: 44981133/55

Email- [info@eliteintschool.com](mailto:info@eliteintschool.com)